

Freestone Central Appraisal District  
Directors Meeting

Minutes of September 13, 2023

Regular Meeting #529

The Freestone Central Appraisal District Board of Directors met at the appraisal office located at 218 North Mount, Fairfield, Texas. Board members present were Craig Dunlap, Stanton Brown, Jerry Don Sanders, Daniel Ralstin, Lovie Whyte, and Sid Fryer. Representing the appraisal district was Don Awalt, Chief Appraiser; Carol Clark, Administrative Assistant.

Mr. Dunlap called the meeting to order at 7:04 p.m.

Mr. Dunlap established proof of the posting of public notice of the meeting in accordance with the Texas Open Meeting Act from the affidavit attached to the foot of the posted agenda.

Mr. Dunlap then declared a quorum of members present.

Consideration and action were taken on the minutes of the meeting held on August 9, 2023. Mr. Brown made a motion to approve the minutes of August 9, 2023. Mr. Fryer seconded the motion. Motion carried.

The board then considered the district's monthly financial report for August 2023. Mr. Awalt pointed out the payments of \$1,244.75 and \$13,435.90 made to Pritchard & Abbott for the handling and postage of the Truth In Taxation postcards. He informed the board that this would be the last year to mail postcards. Two payments of \$13,435.90 were made towards the district's insurance premium, one for August and one for September. Mr. Awalt then pointed out the payments to Xerox Corporation for copies made on each machine. He explained that those were the last payments towards printing for the ARB. The district's evidence had already been printed for the upcoming hearings scheduled on September 19, 2023. Most of the hearings are rescheduled from earlier in the protest season. Mr. Sanders made a motion to approve the financial report for August 2023, with a second by Ms. Whyte. Motion carried.

The board then considered the Audit Proposal of Financial Records for Year Ending December 31, 2023. Mr. Awalt stated that Mr. Campos had performed the accepted audit standards for government entities for several years. It is customary for Mr. Campos to send a list of all the documents to be reviewed prior to his visit to the office.

Mr. Awalt continued his presentation of the audit presentation on page 5 informing the board that the payment for Mr. Campos' services was \$6,250 for 2022 due to a more detailed audit. The fees for 2023 will range from \$7,070 to \$7,430 to be carried out in 2024. Mr. Awalt recommended that the board approve the proposal as presented, or request bids from other companies if they wish. After brief discussion, a motion was made by Ms. Whyte, seconded by Mr. Fryer to accept the audit proposal of financial records for year ending December 31, 2023. The motion carried.

Consideration and action were taken on Board of Directors meeting time and date. After a brief discussion the board agreed to change the meeting time from 7:00 p.m. to 5:30 p.m. A motion was made by Mr. Sanders for the board to meet at 5:30 p.m. every second Wednesday of the month. Mr. Brown seconded the motion. The motion carried.

The Taxpayer Liaison Officer had nothing to report at this time.

Mr. Awalt also had nothing to report. He informed the board that the appraisers had begun their field reviews as of the beginning of September.

Mr. Awalt also informed the board that they have all been nominated to serve on the board for the 2024-2025 term.

There being no further business, Mr. Dunlap declared the meeting adjourned at 7:25 p.m.

  
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Chairman  
  
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Secretary